



## City of Warner Robins Special Called Council Meeting Minutes

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Thursday, July 8, 2021

5:00 PM

Council Chambers

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### Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

**City Officials Present:**

Councilman Derek Mack  
Councilman Charlie Bibb  
Councilman Keith Lauritsen

Councilman Clifford Holmes  
Councilman Larry Curtis

**Opening Prayer:** Councilman Mack

**Pledge of Allegiance:** Councilman Lauritsen

**Call to Order:** 5:02 p.m.

**Adoption of the Agenda:** Councilman Bibb moved to adopt the agenda with the removal of Action Item #6, a resolution to enter into an Intergovernmental Agreement with Peach County for T-SPLOST). Councilman Mack seconded the motion. Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis voted for adoption of the agenda.

**Proclamations, Awards and Presentations:**

Mayor Toms recognized three employees Mr. Dalton Smith (public Works), Mr. Desmond King (Public Works) and Mr. Desi King (Utilities) for their heroic service June 24, 2021 when they noticed a driver in distress. Mayor Toms presented them with a "coin".

**Action Items:**

Action Item 1	Presentation of Minutes (Regular Meeting 06.21.21 and Special Called Meeting 07.01.21)
The minutes of the regular meeting of June 21, 2021 and the special called meeting of 07.01.21 were presented for approval.	
<b>Motion:</b>	Councilman Bibb moved for the approval of the minutes for regular meeting of June 21, 2021 and the special called meeting of 07.01.21
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis

Action Item 2	Ordinance #21-21 FY2021 Budget/Second Reading
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Ordinance #21-21 of the Mayor and Council of the City of Warner Robins that the annual budget for the general government for the fiscal year beginning July 1, 2021 and ending June 30, 2022, attached hereto and made part hereof, for the funds and amounts referenced as follows are hereby approved and adopted:

## FY 2022

## Budget, All Funds

Fund	Budgeted Expenditure	Transfers to Other Funds	Total Expenditures and Transfers Out
General Fund	\$51,377,646	-0-	\$51,377,646
Capital Projects Funds	\$36,397,760	-0-	\$36,397,760
Sanitation Enterprise Fund	\$9,014,800	-0-	\$9,014,800
Water and Sewer Enterprise Fund	\$19,512,311	\$1,895,506	\$21,407,817
Natural Gas Enterprise Fund	\$18,738,666	\$2,320,716	\$21,059,382
Storm Water Drainage Enterprise Fund	\$3,543,696	-0-	\$3,543,696
Special Revenue Funds	\$2,442,924	\$1,985,678	\$4,428,602
<b>Total Expenditures, All Funds</b>	<b>\$141,027,803</b>	<b>\$6,201,990</b>	<b>\$147,229,703</b>

BE IT FURTHER ORDAINED that during the fiscal year of July 1, 2021 to June 30, 2022, the General Fund shall receive transfers of \$700,000 from the Tourist Allocation Board (TAB); \$183,778 from the Rental of Motor Vehicles; \$1,895,506 from the Water and Sewer Enterprise Fund; and \$2,320,716 from the Natural Gas Enterprise Fund.

BE IT FURTHER ORDAINED that the Budget shall be amended so as to adapt to changing governmental needs during the fiscal year as follows:

Any increase in appropriations in any Fund for any Function/Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of appropriations among Functions/Department, in excess of the approved budget shall require an ordinance of Mayor and Council authorizing said funds to be expended, except in the case of insurance reimbursements for vehicle collisions and other equipment losses, and reimbursements of materials purchased from the City of Warner Robins, in which instance the Chief Financial Officer's Office is granted authority to allocate funds to the appropriate Function/Department line item from insurance proceeds, or from reimbursement of materials, for the replacement or repair of damaged equipment items, and for replacement of materials;

In the event of receipt of un-budgeted grant revenues, the Chief Financial Officer's Office is granted authority to allocate such funds to the appropriate Function/Department line item in order to comply with the purpose of such grant receipts;

Any transfers of appropriations in any line item can be shifted from one line item to another within each Fund/Function/Department, only by written approval of the Mayor.

Any transfers from the committed fund balances of the City's Special Revenue Funds to further the support of those Funds' purpose shall require written approval of the Mayor.



Any allocation of the unassigned fund balance of the General Fund's minimum targeted level, not to exceed the total of one month's unassigned fund balance, must be returned to its target level within twenty-four (24) months of withdrawal.

BE IT FURTHER ORDAINED that the salaries of municipal employees are not established by the budget, and increase in salaries will only be done according to procedures outlined in the Classification, Salary Administration and Performance Management System.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

<b>Motion:</b>	Councilman Holmes moved for the adoption of Ordinance #21-21.
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<b>Second:</b>	Councilman Lauritsen
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<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis
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Action Item 3	Resolution – Intergovernmental Agreement (Disaster Management Software)
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A resolution of Mayor and Council of the City of Warner Robins authorize Mayor Randy Toms to execute the attached Intergovernmental Agreement with the Houston County Board of Commissioners (County), the Houston County Emergency Management Agency (County EMA), the City of Perry (Perry), and the City of Centerville (Centerville) to set forth an agreement for participation in the use of disaster management software.

<b>Motion:</b>	Councilman Mack moved for approval.
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<b>Second:</b>	Councilman Bibb
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<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis
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Action Item 4	Resolution – Surplus Property
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A resolution of Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibit "A" is more or less, than Five Hundred (\$500.00) Dollars.

<b>Motion:</b>	Councilman Lauritsen moved for approval.
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<b>Second:</b>	Councilman Bibb
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<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis
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Action Item 5 Resolution – Employee Promotions	
<p>A resolution of Mayor and Council of the City of Warner Robins that the following employee is recommended for promotion by the City Administrator.</p> <ul style="list-style-type: none"><li>Marcus Wingfield, promoted from Grounds Maintenance Worker II, Job Class #477, Grade 9, Public Works Department, to Grounds Maintenance Worker III, Job Class #481, Grade 11, Public Works Department, to be effective July 12, 2021.</li></ul>	
<b>Motion:</b>	Councilman Bibb moved for approval.
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Holmes and Curtis

Mayor Toms addressed the crowd and asked if there were any public comments pertaining to the budget. (It had been advertised that a Public Hearing would be held). There were no public comments nor any citizen comments.

**Adjournment:** 5:36 p.m.

**Next Regular Council Meeting:** Monday, July 19, 2021



Mandy Stella  
City Clerk